

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

Minutes – February 21, 2017 West Plainfield Fire Protection District Board of Commissioners

1. CALL TO ORDER

The meeting was called to order at 7:00 pm by President James McMullen. Present were:

Commissioners: Beoshanz, Hjerpe, Yeager, McMullen and Guarino
Staff: Assistant Chief Bill Heins, Assistant Chief Stiles and Chief Cherie Rita
Guests: Volunteer Association President Patrick Fish

2. PUBLIC COMMENT

None.

3. LILLARD HALL

- a. Lillard Hall Business
Nothing New to Report
- b. Lillard Hall Reports
No comments
- c. Lillard hall Committee Report Ad Hoc
No Meeting, No Report

4. FINANCIALS

- a. Approve payment of bills

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To approve the bills in the amount of \$6,796.54.

Passed: Unanimously

- b. Financial Reports
Some discussion on the difficulty to read. Need to send someone to training on the program in order to run better financial statements. By consensus, will wait on training.

5. New Business

- a. Apparatus Replacement
 - i. Replacement Schedule
Discussed time frames. 20-year Engine & 15-year Brush Rig.

Assistant Chief Heins stated that the Brush Rigs need most attention and should have been replace in 2012. He suggests we start with Brush 30, year after G230 and in2019 W230.

Assistant Chief Heins also recommended the board offer remuneration at the current rate for Volunteers to build out truck.

Assistant Chief Stiles stated that he would do with work without remuneration.

Motion by: Commissioner Hjerpe
2nd: Commissioner Guarino

To have Volunteers repair as offered by Staff & Volunteers without remuneration.

Passed: 4 to 1
Commissioner Beoshanz voted No

- ii. Proposed Replacement of B30 this Calendar/Fiscal Year
Chief Rita asked about timing and can they start now. By Consensus of 4 is was agreed to allow Chief Rita to start right away and to bring ack as old business next month for the utility portion.

6. Old Business

- a. Animal Rescue Training Update
President McMullen asked this to be moved under Standing Committees as this is committee work and an ongoing project. The Committee consists of Commissioners Yeager and McMullen.
- b. Proposition 172 Funds Update
Chief Rita stated that she has a meeting schedule with Supervisor Duane Chamberlain on March 9th. She stated she will be meeting separately with Supervisor Don Saylor as well. Each will be met separately.

7. Chief's Report

- Chief Rita informed the Board that she had reserved 2 rooms for the FDAC Conference in Napa that is coming up. So far only Assistant Chief Heins will be attending. Commissioner Guarino stated that he would try and attend but would like the Chief know shortly.
- Pancake Breakfast is March 5th and this will raise money for emergency equipment.

8. Assistant Chief's Report

AC Heins reported as follows:

- Stripping and removal of E230 is almost completed and will be sold by the County. In process of reaching out to County to see what the next steps are.
- Currently there is a leak in the office from all the rain and he is getting prices for repair.
- Bureau of Indian Health has purchased the property recently that is the projected site for the rehabilitation facility. The facility will be 35000 sq. ft. and will house 36 patients. Currently in the design phase of the project and not sure of exact date they will start to build. They are interested in the Knox Box program and he stated he would work with them on that.
- Tracking training with Jesse and Mike.
- Grant for SCBA \$264 is our share. These will be masks with voice amp.
- 18 donated radios were sent out so they can communicate with Davis and UC

Davis. They will be done by Culver City Fire as a donation to the district. Assistant Chief Heins will draft a letter of appreciation for President McMullen to sign.

9. Volunteer Activities Report

President Patrick Fish informed the Commissioners of the current Volunteer Board:

- President – Patrick fish
- Vice President – Pat Mikkelsen
- Treasurer – Michelle Defty

Fundraising events each year are the Beer Booth at the Yolo County Fair and the Pancake Breakfast.

They currently purchased items from the proceeds from those activities.

- Combi Tool – Extraction Tool which is portable at a cost of \$11,000
- New thermal imaging cameras (2) at \$11,000 (high end) and 3 new cameras at a lower end.
- Safety lights and back up cameras as well.

The volunteers are currently in the process of replacing the lockers and revamping the Sea Train Containers.

10. Committee Reports

a. Standing Committees

- i. Benefits Committee Report (Hjerpe, Guarino)– No meeting, no report.
- ii. Budget Committee Report (Yeager, Hjerpe)
There was as brief meeting to see if the was a need to shuffle some money for next year. Looks to be in good shape.
- iii. Personnel Committee Report (Hjerpe, Guarino) – No meeting, no report.
Commissioner Hjerpe to replace McMullen)
- iv. Extended Coverage Committee (Beoshanz, Yeager) – No Meeting, no report. Waiting on Assistant Chief Heins on what UCD is doing then can move forward. (Student Firefighter Program)

b. Ad Hoc Committees

- i. Policy Review Committee (Beoshanz, Guarino)– No meeting, no report.
Commissioner Beoshanz to replace McMullen.
- ii. Animal Rescue Training Committee (McMullen, Yeager)
Recommend Commission reconsider slides presented and to include all slides presented. By consensus it was agreed to leave all slides in program.

11. Bureau of Indian Health Services

Already covered under Assistant Chief Heins report.

By Consensus it was agreed that President McMullen continue to negotiate for remuneration. Supervisor Don Saylor have been charged to negotiate from the County.

11. Training Liaison Report

No meeting, no report.

13. Fire Prevention Liaison Report

Assistant Chief Heins stated that currently only have 30% of the airport hangers inspected due to objections from owners. Still working on.

14. **Major Equipment Repair Liaison Report**

No meeting, no report. Covered under Assistant Chief Heins report.

15. **Consent Calendar**

Item b Responses to Calls was pulled for discussion.

- a. Monthly Worker's Compensation Report
- c. Emergency Responses and Volunteer Duty Shift Log

To accept the consent calendar with exception of item b.

Motion by: Commissioner Guarino
2nd: Commissioner Hjerpe

Passed: Unanimously

- b. Responses to Calls – by narrative
It was noted that the program that is currently used for this report no longer shows who responds. Assistant Chief Heins stated that the program is unable to show this data but he can have a custom report done at a cost.

Assistant Chief Heins will add an additional report for what incident goes to which volunteer.

To only get additional report quarterly.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

Passed: Unanimously

16. **Minutes**

Move to approve minutes as corrected.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

Passed: Unanimously

16. **Clerk's Report**

Nothing to report.

18. **Open Forum**

Assistant Chief Heins stated that he wanted the Board to know that he has been given permission to part is trailer at the station again until the storage location he is staying at is repaired from all the rain.

President McMullen noted that currently the Board meets at 6:30pm to go over bills prior to the 7pm meeting in the interest of time since the meetings generally run long. President McMullen felt this could be a problem. Commissioner Guarino stated he would check with County Council to see if this is ok.

19. Calendar

The next regularly scheduled meeting of the Board of Fire Commissioners will be Tuesday March 21, 2017.

If anyone cannot attend they are to contact Clerk Grafton and let her know.

Meeting adjourned 8:55pm



President



Clerk