



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**MINUTES
BOARD OF COMMISSIONERS – REGULAR MEETING
March 17, 2026, at 7:00 PM**

Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

Held by Zoom: <https://us06web.zoom.us/j/98831083439>
Meeting ID: 988 3108 3439

- 1. Call the Meeting to Order and Establish Quorum (President Lindsey)**
The meeting was called to order by President Lindsey at 7:00 PM. Board Clerk Rita took role and confirmed a quorum was present. Present were:

Commissioners: John Lindsey, Beth Stiles, Emily Amy, and Cork Mclsaac
Staff: Board Clerk Cherie Rita, Fire Chief David Stiles, and Fire Battalion Chief Patrick Fish.

Public: District resident Calandra (Callie) Lindsey

Commissioner Roos was absent.
- 2. Public Comment - NONE**
- 3. Old Business – NONE**
Commissioner Lindsey noted that though consideration regarding adoption of the ride-along policy was outstanding old business, YCPARMIA had not yet responded regarding the insurance question posed by him almost a month ago except to acknowledge receipt and notify us that they had forwarded the question to someone else in the company.
- 4. New Business**
 - a. Committee Assignments (President Lindsey)**
With Commissioner Stiles leaving, President Lindsey noted there would be a vacancy on the Budget and Benefits Committee and asked Commissioner Mclsaac if he would be willing to serve on that Committee. Commissioner Mclsaac agreed to serve on that Committee.

President Lindsey then enquired if Commissioner Mclsaac was good continuing to serve on the Personnel Committee; Commissioner Mclsaac confirmed he would stay on that Committee noting that it was not too time

consuming and the only thing he knew of coming up for the Personnel Committee was the Board Clerk review in July.

Believing that Commissioner Roos was okay continuing with his current Committee assignments, President Lindsey confirmed no other Committee assignment changes.

Commissioner Lindsey directed the Board Clerk to schedule a Budget and Benefits Committee meeting in early April, if possible, with the current Committee Members and Commissioner Mclsaac and staff.

b. Discussion / Action - Letter of Support for Woodland Fire Department Grant Application (New Ladder Truck) (Chief Stiles)

Woodland Fire Department has requested all county fire agencies provide a letter to the Rancheria in support of their purchase of a ladder truck. Chief Stiles noted that Woodland Fire had been making the same request for the past eight or so years as Woodland has been working toward this purchase; they have taken delivery and are now trying to back fund at least a portion of the purchase price. We, as well as the remainder of the County, benefit from mutual aid provided by those departments with ladder trucks. There is a draft letter in the Meeting packet.

Motion: Approve sending the letter of support as drafted
By: Commissioner Mclsaac
Second: Commissioner Amy
Discussion: No further discussion
Motion passed unanimously.

c. Discussion / Action – Standing Committee – Reports and Minutes

i. Lillard Hall Committee – Amy, Roos

1. Hall Manager Report

Commissioner Amy presented the Hall Manager's reports.
There were no questions about the reports.

2. Approve March 11, 2026, Meeting Minutes

Motion: Approve the March 11, 2026, Lillard Hall
Committee meeting Minutes
By: Commissioner Amy
Second: Commissioner Lindsey
Discussion: NONE
Motion passed unanimously.

ii. Personnel Committee – Amy, Mclsaac

1. Approve March 13, 2026, Meeting Minutes

Motion: Approve the March 13, 2026, Personnel
Committee meeting Minutes
By: Commissioner Amy
Second: Commissioner Lindsey

Discussion: NONE
Motion passed unanimously.

5. Fire Chief's Report (Chief Stiles)

a. Incidents for February 2026

Chief Stiles reported that call volume is continuing on the quiet trend, though this past month was very slightly busier than the prior month. When asked, Chief Stiles reported that the new Engine was responding to calls, that the fabrication was complete on the rear door, that the EGR sensor (not covered by warranty) had gone out and been replaced, and he still needs to purchase and install the remaining foam system components.

b. Staffing Updates

Chief Stiles reported that Fire Captain Scott Bravo had resigned from his position as full-time fire captain with the Department, effective March 26, 2026, and he has begun the internal recruitment process. That process will close on March 18, 2026, at 5:00 PM. He further reported that, though he does not yet have any applicants, there is still time. Depending on that outcome the next steps will be to either recruit externally for the full-time fire captain position or to begin internal recruitment for a full-time career firefighter.

With respect to Reserve and Volunteer Firefighter positions, Chief Stiles reported that a contingent offer has been made to one out-of-district Volunteer Firefighter, with one additional being offered soon. There is also one Reserve Firefighter and one other out-of-district Volunteer in the process.

c. Grant Updates

The wildland coats ordered under the VFC grant have been received, the AFG grant radios have been ordered, and the equipment ordered under the Glide Foundation has also been received. Chief Stiles noted that the Glide Foundation had overfunded us by a small amount, which allowed us to purchase an additional backpack. Chief Stiles reported that he can submit requests for VFC and VFA grant reimbursement prior to purchasing all items under each grant and may do so soon.

d. Miscellaneous

Chief Stiles reminded the Board that at the last meeting, Cherie Rita had reported that the plumbing company recommended additional sewer line work. Due to the size of that project, he will work on getting additional quotes. The company recommends installing a lining in the metal pipes, rather than just an epoxy finish, since it will continue to erode from the outside. Allowing the line to collapse would entail much more invasive work to replace it.

Chief Stiles also reported that with the installation of the mini splits and removal of the large HVAC unit, the piping for the propane supply to the

station is presenting a trip hazard. He received a quote of just over \$4,000 to cut the concrete and move the pipe and regulator into the building. The pipe and regulator are sticking out from the building about 18 inches and are about 24 inches tall. Commissioner McIsaac suggested considering an alternative that did not cost as much, perhaps putting a bullard-type enclosure around it. Chief Stiles will look into that alternative, as well, noting use of that space might be a consideration as to the type of fix.

Finally, Chief Stiles reported that new Engine 30 upgrades are continuing.

6. Assistant Chief's Report (AC Beoshanz)

Assistant Chief Beoshanz was not present and Chief Stiles had nothing to report on his behalf.

7. Fire Fighter's Association Report (President Lee)

West Plainfield Firefighters Association President Lee was not present; there was no report.

8. Board Clerk's Report (Clerk Rita)

a. Informational

i. Trial Balance – FYE 2026 – Period 8 – Closed

Chief Stiles reported that the entry for GL530071 incorrectly reflected the "% of Adopted." Clerk Rita was directed to fix the math for the next report. Chair Amy asked about the numbers since the title of the document showed it was for "FYE 2025." Clerk Rita noted that it was incorrect and the report was for FYE 2026 to date; she will also fix that for the next report. Chief Stiles noted that the entry for GL510070, P9 Closed, was incorrectly reported; Board Clerk Rita reported that she had fixed that already. Also noted, was the use in GL530021, when that account had not been funded. Chief Stiles noted that the amount shown is in the correct GL account and that the next FYE 2026 Budget revision will adjust for that.

Chief Stiles then noted that though the Extra Help fund use was significantly over budget, the Overtime fund use was under Budget. He noted that those numbers had been reversed the previous year and that what was important from the overall Budget standpoint was that the total of both (budgeted total versus used total) remain in balance. He further noted that due to the staffing changes and upcoming scheduled time off for several members, those two GL funds may well go over. They would then be adjusted in the next FYE 2026 Budget revision. Commissioner McIsaac suggested maybe adding the math to the right of the entries.

Chief Stiles reported that utilities were still running very similar to the prior year but noted that we are not using much propane anymore. Most of the propane use is by Lillard Hall; the station will no longer need it for running the heater and the only other item using propane

at the station is the backup generator, which auto runs periodically for 15 minutes to ensure it remains in working condition. So, unless we experience significant power outages, Lillard Hall is using, and not paying for, the majority of the propane.

ii. FYE 2026 Deposits to Date

Clerk Rita presented the report; no one had questions.

b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification

Clerk Rita presented the bill payments for ratification.

Motion: Ratify payment of the bills as presented
By: Commissioner Amy
Second: Commissioner Stiles
Discussion: NONE
Motion passed unanimously.

c. Discussion / Action – Approve February 17, 2026, Board Meeting Minutes

Commissioner Amy noted that on Page 3 at Section d.ii. the name of the Commissioner that seconded the motion had been omitted. Clerk Rita will review notes and determine who that was and correct the Minutes. Clerk Rita noted that in addition to that change, the title of the document needed to be changed to reflect that it was the Minutes for that meeting and not the Agenda.

Motion: To approve the February 17, 2026, regular Board Meeting Minutes, correcting the Minutes to show the Commissioner who seconded the motion at Section d.ii., on Page 3, as well as correcting the title of the document
By: Commissioner Stiles
Second: Commissioner McIsaac
Discussion: No further discussion
Motion passed unanimously.

9. Open Forum

Commissioner Amy noted that she had received the weed abatement postcard and assumes that weed abatement will be on next month's Board Agenda. Chief Stiles confirmed that would be the case and that he anticipated inspections would begin either at the end of this month or early April once Firefighter Lee returns to duty.

10. Next Regular Board Meeting on April 21, 2026, Unless Another Date is Agreed Upon

The next regular Board meeting was confirmed for April 21, 2026.

11. Meeting Adjourned (President Lindsey)

Motion: To adjourn

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By: Commissioner Lindsey
Second: Commissioner Amy
Discussion: None
Motion passed unanimously.

Meeting adjourned at 7:33 PM by President Lindsey.

Approved: April 21, 2026



JOHN LINDSEY, President



CHERIE RITA, Board Clerk