



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

MINUTES - STANDING COMMITTEE – PERSONNEL
April 17, 2024 at 10:00 AM

Held at
Lillard Hall
24905 County Road 95
Davis CA, 95616

1. Call the Meeting to Order (Chair Amy)

Chair Emily Amy called the meeting to order at 10:00 AM.

Present were:

Committee Members / Commissioners: Emily Amy and Warren Roos

Staff: Lillard Hall Manager Ned Sykes and Fire Chief
Cherie Rita

2. Public Comment

NONE

3. Performance Evaluations – Hall Manager and Fire Chief

a. Close Session

Chair Amy closed the session at 10:01 AM.

- i. Hall Manager Evaluation**
- ii. Fire Chief Evaluation**

b. Open Session and Report Out of Closed Session

Chair Amy reopened the session at 11:50 AM. Chair Amy reported that the annual evaluations of the Hall Manager and Fire Chief had been completed. Chief Rita is instructed to utilize the Department's internal policy regarding promotional opportunities with respect to the Fire Chief position which will become open on January 1, 2025.

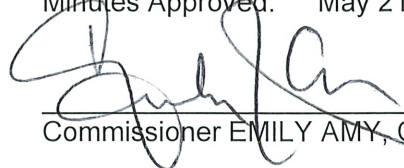
4. Discussion / Action - Board Clerk Position – Plan of Action (Chair Amy)

After consulting everyone regarding interview dates, Chair Amy requested that Interim Board Clerk Rita set up interviews with qualified candidates for April 25, 2024. The Personnel Committee meeting will begin at 4:30 PM, then move into closed session to interview the candidates.

5. Adjourn Meeting (Chair Amy)

Chair Amy adjourned the meeting at 11:55 AM.

Minutes Approved: May 21, 2024



Commissioner EMILY AMY, Chair



CHERIE RITA, Interim Board Clerk