



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

STANDING COMMITTEE – LILLARD HALL – AGENDA
June 24, 2026, at 10:15 AM

Location: Lillard Hall
24905 County Road 95
Davis, CA 95616

1. Call the Meeting to Order (Chair Amy)

Meeting called to order at 10:16 AM. Present were: Commissioners Emily Amy and Warren Roos, Hall Manager Ned Sykes, and Fire Chief David Stiles.

2. Public Comment

NONE

3. Discussion / Action – Finalize Lillard Hall Budget for Fiscal Year 2026-27 (All)

After discussion, the following changes were made to the draft FYE 2027 Lillard Hall Budget:

- a. Eliminated payroll (Hall Manager Ned Sykes' ending date June 30, 2026, so no payroll in FY 2026-27).
- b. Added line for advertising and internet postings.
- c. Increased repair and maintenance with monies from payroll line.
- d. Increased savings for capital improvements from anticipated CPI increase for Son Chong.
- e. Updated bank account balances and kitchen remodel liability to current amounts.

The Committee discussed the need to update signatories on bank accounts. With the turnover on the Board, only two current Board members (Commissioners Amy and Roos) are left as signatories. Commissioner Amy will contact First Northern Bank to get that process started.

4. Rentals (Hall Manager Sykes)

a. Approval of Out-of-District Rental Requests

Hall Manager Sykes reported that he had resolved the possible issue of out-of-District rental and no longer needed approval.

Hall Manager Sykes reported that there are three possible rentals; one, a club awards banquet, is the type of rental we are really trying to attract. All information regarding the potential rentals will be turned over during the transition. It was suggested that staff follow up with the awards banquet group if they do not hear back soon.

Finally, Hall Manager Sykes reported that the regular weeknight renter wants two days over a weekend in December and wants to set up on Friday night. The Committee approved rental fee of \$400 per day (meeting rate) and \$100.00 for the Friday night setup, as proposed by the Hall Manager.

5. Discussion / Action – Maintenance (Chair Amy and Manager Sykes)

Discussion during Budget conversations about roof repair and downspout relocation; no action on those items at this time.

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6. Update on Operations Material and Transition to Department Staff Management of Hall (Manager Sykes)

Hall Manager Sykes completed the Hall management transition materials, which were reviewed by all; they appeared to be very comprehensive. Hall Manager Sykes will meet with Chief Stiles and his Administrative Assistant on June 25, 2026, to go over the material and answer questions.

7. Open Forum – Other Hall Business (Chair Amy)

- a. Commissioner Roos thanked Hall Manager Sykes for his time in the position.
- b. There is a Ham Radio event that will use the parking lot on the upcoming Saturday.
- c. Commissioner Roos would like to stay on the Lillard Hall Committee and will take over as Committee Chair joined, by Commissioner Eoff; Commissioner Amy will step aside from the Lillard Hall Committee and will continue to chair the Personnel Committee.

8. Calendar (Chair Amy)

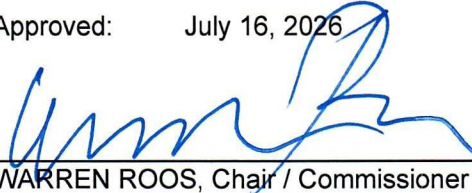
a. The Next Lillard Hall Committee Meeting to be Determined

The next Lillard Hall Committee meeting is scheduled for August 26, 2026, at 10:00 AM.

9. Adjourn Meeting (Chair Amy)

Chair Amy adjourned the meeting at 11:10 AM.

Approved: July 16, 2026


WARREN ROOS, Chair / Commissioner
CHERIE RITA, Board Clerk