



## West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

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### STANDING COMMITTEE – LILLARD HALL - MINUTES December 4, 2024 at 10:15 AM

**Location: Lillard Hall  
24905 County Road 95  
Davis, CA 95616**

**1. Call the Meeting to Order (Chair Amy)**

Chair Amy called the meeting to order at 10:18 AM. Present were:

Committee Members: Commissioners Emily Amy and Warren Roos

Staff: Hall Manager Ned Sykes, Fire Chief Cherie Rita, and Assistant Fire Chief David Stiles

**2. Public Comment**

NONE

**3. Discussion / Action – Kitchen Remodel Report (Manager Sykes)**

**a. Mop Sink Progress**

Hall Manager Sykes reported that the mop sink installation was complete and the final inspection was scheduled for December 4. He reported that the total cost was approximately \$2,850.00.

**b. Permit Update**

Hall Manager Sykes reported that all permits had been pulled and that the kitchen had been inspected and passed, leaving the final inspection on December 4 of the mop sink work.

**c. Other Items**

During the meeting, the County performed the final inspection and the projects are now complete. Hall Manager Sykes reported that he would be preparing the final remodel report now that all the expenditures reimbursable by the District have been paid. Mr. Chong is working on his health inspection requirements.

**4. Discussion / Action – Fund Raising for Maintenance / Remodel (Chair Amy)**

**a. Spaghetti Feed (Manager Sykes)**

Hall Manager Sykes reported he had been doing some research and estimated that costs would be between \$1,000.00 and \$2,000.00. A brief discussion occurred regarding who would cook, the menu, how often to hold one, etc. Chief Rita again expressed concern about diluting the fundraising opportunities for the Fire Department if there are too many Lillard Hall fundraisers.

The final decision was to hold a spaghetti feed Lillard Hall fundraiser and see how it goes, hoping to turn it into an annual event, understanding that the first one may or may not yield much income. The date for the trial feed will be May 16. Dinner will be served between 5:00 PM and 7:30 PM. The menu will include at a minimum spaghetti, bread, and salad. Wine will also be available for sale. Hall Manager Sykes will work with Firefighter Jon Lee on setting a price and finalizing the menu, etc.

**b. Other Ideas**

The group will not consider other options at this time.

**5. Discussion /Action - Rentals (Hall Manager Sykes)**

Hall Manager Sykes asked Assistant Chief Stiles about parking cook trailers for events; in particular, a wedding in May. Chief Stiles responded that such trailers should be no closer than 10' to any buildings, but that otherwise it would be okay.

Hall Manager Sykes reported that the Fly Fishers group was in the process of scheduling their event.

**6. Discussion / Action – Maintenance (Chair Amy)**

While preparing for blind replacement, Manager Sykes had reported to Chair Amy that water was getting into the Hall around the windows. Chair Amy reported that she had directed Hall Manager Sykes to caulk around the windows outside. Manager Sykes reported that the test blind had been installed and the remaining blinds ordered.

**7. Open Forum – Other Hall Business (Chair Amy)**

NONE

**8. Calendar (Chair Amy)**

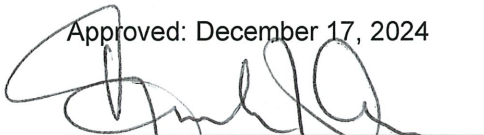
**a. The next Lillard Hall Committee Meeting to be Determined**

Chair Amy reported that she would be gone most of January, so requested that there be no meeting in January. The group decided on a tentative date of February 5, 2025, at 10:15 AM. Chief Stiles reported that he would be gone for that meeting.

**9. Adjourn Meeting (Chair Amy)**

Meeting adjourned by Chair Amy at 11:02 AM.

Approved: December 17, 2024

  
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EMILY AMY, Chair / Commissioner

  
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CHERIE RITA, Interim Board Clerk