



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MINUTES STANDING COMMITTEE – BUDGET AND BENEFITS April 3, 2026, at 5:00 PM

In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call Meeting to Order (Chair Stiles)

Chair Stiles called the meeting to order at 5:00 PM.

Present were:

Committee Members: Commissioners Beth Stiles, John Lindsey, and
Cork McIsaac

Staff: Fire Chief David Stiles and Cherie Rita, Administrative
Assistant to the Fire Chief

2. Public Comment - NONE

3. Discussion / Action and Recommendations to Board, if Any (All)

a. Review FYE 2026 Budget Use and Revenues Received to Date

Chief Stiles went over the current numbers. He noted that Extra Help and Overtime numbers were currently running within budgeted numbers; however, he noted that between some scheduled sick leave and the need to hire a replacement career firefighter due to the promotion of Firefighter Wright to Captain, it is anticipated that those categories will likely run over by the end of the fiscal year. He noted that the remaining numbers were tracking well and that he would be suspending expenditures not already budgeted for this fiscal year in early to mid-May.

Mr. McIsaac asked how we track grant reimbursements. Chief Stiles reported that the Board Clerk ensures that all grant-related expenditures and deposits are uploaded to the appropriate grant folder, and all such items are noted as grant related in the Department's internal deposit and expenditures spreadsheets.

b. Begin Discussion of FYE 2027 Budget Development

Chief Stiles shared the FYE 2027 budget worksheets and briefly discussed

the process used to complete the budget drafts. In particular, Chief Stiles pointed out the worksheet used to determine our minimum operating costs, including tracking percentage increases (or decreases) for each. This process has only just begun, so we do not yet have a clear picture of what those increases might be. However, on average the increases are higher than our percentage increases in revenue. Cherie Rita reported that the December CPI (used for assessment determination) was 3%. Chief Stiles noted that part of the budget development included preparation of the addendum to the Engineer's Report for justification of any increase in the assessment.

c. FYE 2027 218 Timeline

i. Hearing Dates

The regular Board meeting in May will be the presentation and potential adoption of the preliminary budget. The final budget must be adopted no later than the July regular Board meeting.

ii. Mailing / Website Updates

Mr. McIsaac would like to see a mailing soon, with update of the website occurring at the same time and as needed thereafter. Chief Stiles will work on the mailings as soon as possible, but we still need to receive the parcel list from Yolo County.

4. Calendar

a. The next Budget and Benefits Committee Meeting to be Determined

The next Budget and Benefits Committee meeting is scheduled for May 7, 2026, at 5:00 PM.

The new Budget and Benefits Committee Chair will be Commissioner Lindsey.

5. Adjourn (Chair Stiles)

Chair Stiles adjourned the meeting at 6:28 PM.

Approved: April 21, 2026



BETH STILES, Commissioner / Chair



CHERIE RITA, Board Clerk